

This proposal is based on our move plan and the "Relocation Estimate" using information provided by your company. If changes to the scope of work occur, please keep NOR-CAL Moving Services advised.

The total estimated move cost, and Terms and Conditions are satisfactory and accepted.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name & Title

\_\_\_\_\_  
Date of Acceptance

**TERMS:**

100% Pre-payment required in advance

**CARRIERS LIABILITY:**

\$0.60 per pound per item.

Additional insurance available upon request

**2.5% Surcharge to be added to invoice if being paid by Credit Card**

**ACH Payments Accepted**

## **TERMS AND CONDITIONS**

1. All pricing is submitted as estimated costs and the final charges billed will be the actual labor and materials used to complete the job.
2. The Acceptance of Proposal and Valuation Options Pages must be signed and returned prior to providing any services.
3. Our liability for damaged items is limited to \$0.60 per pound per article. Additional coverage is offered and available at an additional cost.
4. Claims for damage must be presented within 14 days after the completion of the move.
5. Missing items are not covered by claims unless a written inventory is done prior to, and checked off after, the completion of the move.

## **CUSTOMER RESPONSIBILITIES**

1. A company representative must be onsite during the actual move process.
2. Arrange elevator reservations and date and time of the move with building management.
3. Label all items to be moved with the destination room number or office.
4. Post signage at the new space designating room or office numbers.
5. Arrange for all personal items to be taken home prior to the move.
6. Complete all packing of office contents and disconnect of all technology prior to the start of the move.

**TRANSIT COVERAGE: Please select and sign only one Valuation Option below.**

**OPTION #1:**

**MINIMUM VALUE:** The minimum value included in your move at no extra cost is for \$0.60¢ per pound per article. In accordance with P.U.C. regulations, this is the maximum amount of valuation a mover may offer at no extra charge. This is the minimum amount of valuation you may declare.

EXAMPLE: A totally damaged 50 pound computer – Maximum mover liability is \$30.00.

I have read and understand my valuation options. I have decided to release my goods for the \$0.60¢ per pound per article protection.

\_\_\_\_\_   
Customer Signature

\_\_\_\_\_   
Print Name

**OPTION #2:**

**REPLACEMENT VALUE:** Replacement value protection will allow full repair and/or replacement to totally damaged items at current market cost, without regard to depreciation. If an item can be repaired, the mover has the option to do so. If the item is beyond reasonable repair, the mover will replace the item or reimburse you for the cost of a comparable item.

ADDITIONAL COST: \$8.50 per \$1,000.00 of valuation. There is a \$10,000.00 minimum for this coverage.

EXAMPLE: A \$50,000.00 Valuation would mean that NOR-CAL Moving Services would repair or replace damaged items up to a Maximum liability of \$50,000.00.

I have read and understand my valuation options. I have decided to purchase Replacement Value Protection with the declared value for my shipment of \$ \_\_\_\_\_ at a cost of \$8.50 per \$1,000.00 of declared value.

I understand and agree that I cannot intentionally undervalue the actual cost of the items to be moved.

\_\_\_\_\_   
Customer Signature

\_\_\_\_\_   
Print Name

Claims must be received at NOR-CAL Moving Services within 14 days of your move. All moving charges must be paid in full prior to settlement of your claim.

**The mover will not be held liable for the following items.**

- Any and all items of extraordinary value unless declared prior to the move. If you do not declare such items, they will not be covered by valuation and will only be covered by \$0.60¢ per pound.
- Please be advised that jewelry, money, negotiable, silver, and collectibles of any kind are not covered for any reason by any valuation as listed above. Please do not pack items of this nature or leave on the premises during your move.
- Unless an inventory is made and checked off at origin and destination, missing items are not covered.
- Mechanical or electrical derangement of electronic components or appliances, if there is no sign of exterior damage

**LAPTOPS ARE NOT INSURED – IF YOU WANT NOR-CAL MOVING SERVICES TO MOVE LAPTOPS WE MUST HAVE 48 HOURS NOTICE – WE WILL INVENTORY, MOVE IN LOCKED MACHINE CARTS AND YOU WILL HAVE TO SIGN FOR THEM UPON DELIVERY**