



3129 Corporate Place
Hayward, CA 94545

Employment Application

An Equal Opportunity Employer

(Only complete applications will be considered for employment)

Name _____ Date _____

Home Telephone _____ Cell Phone _____

Social Security No. _____ - _____ - _____ Email _____

Present Address _____
Address City State Zipcode

Mailing Address _____
(if different from present address)

Employment Desired

Position applying for _____

Type of Work Regular full-time work Regular part-time work Temporary work (summer or holiday work)

What days and hours are you available for work? _____

If applying for temporary work, during what period of time will you be available?

From _____ To _____

Are you available for work on weekends? Yes No Would you be able to work overtime, if necessary? Yes No

If hired, on what date can you start work? _____ Salary desired _____

Personal Information

Have you ever applied to or worked for NOR-CAL before? Yes No If yes, when? _____

Do you have friends or relatives working for NOR-CAL? Yes No

If yes, state name(s) and relationship _____

Why are you applying for work at NOR-CAL? _____

Are you at least 18 years old? Yes No (If under 18, hire is subject to verification that you are of minimum legal age.)

If hired, would you have reliable means of transportation to and from work? Yes No

If hired, can you present evidence of your U.S. citizenship or proof of your legal right to live and work in this country? Yes No

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? Yes No If no, describe the functions that cannot be performed _____

Note: We comply with the ADA and consider reasonable accommodation measure that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and skill and agility tests.

Are you currently employed? Yes No If so, may we contact your current employer? Yes No

Education, Training and Experience

School	Name and Address	Dates Attended	Did You Graduate?	Degree or Diploma
High School		No dates		
College / University				
Vocational / Business				

Do you have any other experience, training, qualifications or skills which you feel make you especially suited for work at NOR-CAL? If so, please explain.

Answer the following questions if you are applying for a professional position:

Are you licensed/certified for the job applied for Yes No Name of license/certification _____

Issuing state _____ License/certification number _____

Has your license/certification ever been revoked or suspended? Yes No If yes, state reason(s), date of revocation or suspension and date of reinstatement:

Employment History

List below all present and past employment starting with your most recent employer (last 10 years is sufficient). Account for all periods of unemployment. **You must complete this section even if attaching a resume.**

Name of Employer _____

Address _____
Address City State Zipcode

Type of Business _____ Telephone No. _____

Supervisor's Name _____

Date of Employment: From _____ To _____

Your Position and Duties:

Reason for Leaving:

Employment History (cont.)

Name of Employer _____

Address _____
Address City State Zipcode

Type of Business _____ Telephone No. _____

Supervisor's Name _____

Date of Employment: From _____ To _____

Your Position and Duties:

Reason for Leaving:

Name of Employer _____

Address _____
Address City State Zipcode

Type of Business _____ Telephone No. _____

Supervisor's Name _____

Date of Employment: From _____ To _____

Your Position and Duties:

Reason for Leaving:

Name of Employer _____

Address _____
Address City State Zipcode

Type of Business _____ Telephone No. _____

Supervisor's Name _____

Date of Employment: From _____ To _____

Your Position and Duties:

Reason for Leaving:

Military Service

Have you obtained any special skills or abilities as the result of service in the military? Yes No If yes, describe:

References

List below three persons not related to you who have knowledge of your work performance within the last three years.

Name _____

Address _____
Address City State Zipcode

Occupation _____

Telephone No. _____ Number of Years Acquainted _____

Name _____

Address _____
Address City State Zipcode

Occupation _____

Telephone No. _____ Number of Years Acquainted _____

Name _____

Address _____
Address City State Zipcode

Occupation _____

Telephone No. _____ Number of Years Acquainted _____

Please Read Carefully, Initial Each Paragraph and Sign Below

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

Initial

I understand that my employment is conditional on a negative test result of the pre-employment drug test. I further understand that positive test result shall be grounds for immediate discharge if I am employed, regardless of the time elapsed before discovery.

Initial

Please be advised that NOR-CAL Moving Services may obtain consumer reports about you from one or more consumer reporting agencies in connection with your application for employment and/or at any time during your employment with NOR-CAL Moving Services if you are hired or if you are a current employee, for employment purposes including, but not limited to, reassignment, promotion, retention, and rehiring. Entities contracting with our company may also review your consumer reports for purposes of evaluation NOR-CAL Moving Services for a given contract or for evaluating you for assignment to that contract. Such consumer reports may include information concerning your credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, and/or mode of living. Examples of consumer reports may include, but are not limited to, criminal background reports, motor vehicle driving records, credit histories, reference checks, verification of education or past employment, and investigations into theft fraud, harassment and workplace violence.

Initial

I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

Initial

Your signature below acknowledges that you have read and understand the above disclosure.

Applicant's Signature _____ Date _____